



HLTFA201B – (Apply First Aid)

(Online or Workbooks System)

Course Outcome: This unit of competency describes the skills and knowledge required to provide first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of medical or other assistance. This unit incorporates the content of: HLT CPR201A – Perform CPR and HLTFA201A – Provide Basic Emergency Life Support.

Requirements: Nil However it is recommended that participants have literacy competencies equivalent to Level 2 as described in the Certificates of General Education for Adults (2112AFL, 2212AKC, 2212ALC)

Enrolment Procedure: Please complete the enrolment form and hand it to the instructor at the commencement of the course
or by using the Online Enrolment form.

Nominal Duration: **Online:** 3 – 4 hrs approx online (as required) & 6 hours Practical **OR Face-to-Face system:** 14 hours
Cost: \$150.00

Qualification

- It is important that you attend each session of this course so that you are eligible to receive a **Statement of Attainment**.
- Your Nationally Recognised qualification has been accredited by the *Victorian Registration and Qualifications Authority* and entered on the *National Training Information Service*, recognised by the *Victorian WorkCover Authority* under their 'First Aid in the Workplace' – code of practice 1995, The *Tasmanian Department of Infrastructure, Energy & Resources* – (Workplace Standards Tasmania).
- Your qualification will be valid for 3 years and the Australian Resuscitation Council recommends that you attend a resuscitation update every 12 months. If you are unable to attend any sessions, please contact your instructor.
- When attending a class, please bring – This workbook; Your First Aid manual; Writing paper/pens or pencils.

Competencies to be achieved during the training: At the successful completion of this course the candidate will demonstrate competence in:

1. Assess an emergency situation
 1. Maintain the airway, breathing and circulation of an unconscious casualty
 2. Administer First Aid for Minor Wounds & Apply Infection Control Procedures
 3. Manage a casualty with external bleeding
 4. Manage a casualty suffering from shock
 5. Manage a casualty suffering near drowning
 6. Manage a casualty suffering from extremes of temperature
 7. Administer First Aid for Burns & Electric Shock
 8. Administer First Aid for Eye & Soft Tissue Injuries
 9. Administer First Aid for Venomous Bites & Stings and Allergic Reactions
 10. Administer First Aid for Spinal Injuries & Fractures
 11. Manage the casualty with Chest / Head / Abdominal Injuries
 12. Determine Principles for the Assessment and Movement of the Sick & Injured & First Aid Recording Requirements
 13. Explain the legal and social responsibilities of a first aider
 14. Determine first aid facilities and training requirements

Assessment Procedure: Assessment will be conducted during and at the end of the course to demonstrate to your instructor that you have the required knowledge and skills of the procedures necessary to manage a life-threatening situation prior to the arrival of medical aid.

This process will consist of – **Theory Assessment** completed either on line or workbook assessment requiring satisfactory completion of all questions. Students with identified Language, Literacy and Numeracy deficits will be offered an oral assessment if required.

Skills Competencies - demonstrate competency in all skills as detailed above conducted in off the job environment simulating work conditions whenever possible.

Students must demonstrate competency in all sections to qualify for a Statement of Attainment.

