



21660VIC 'Course in Basic Oxygen Administration'

Course Outcome: This module will provide participants with the skills and knowledge to safely perform oxygen therapy

And resuscitation in the workplace. Modules from HLTF2A Apply Advanced First Aid - 'Occupational First Aid' are also included within this course.

Entry Requirements: Current Workplace First Aid – Apply First Aid certificate formally known as 'Senior First Aid'

Enrolment Procedure: Please complete the enrolment form and hand it to the instructor at the commencement of the course

or by using the Online Enrolment form.

Nominal Duration: 4 hours

Qualification

- It is important that you attend each session of this course so that you are eligible to receive a **Statement of Attainment**.
- Your Nationally Recognised qualification has been accredited by the *Victorian Registration and Qualifications Authority* and entered on the *National Training Information Service*.
- Your qualification will be valid for 1 year and the Australian Resuscitation Council recommends that you attend a resuscitation update every 12 months. If you are unable to attend any sessions, please contact your instructor.
- When attending a class, please bring – This workbook; Your First Aid manual; Writing paper/pens or pencils.

Competencies to be achieved during the training:

At the successful completion of this course you will be able to:

1. Demonstrate safe procedures when using Medical Oxygen Equipment
2. Demonstrate the administration of Oxygen Therapy to a spontaneously breathing patient
3. Demonstrate the resuscitation of a non-breathing casualty using:-
 - * Ventilation
 - * Self-Inflating Bag & mask
 - * Manual Oxygen Powered Resuscitator.

(A full copy of the course curriculum will be made available upon request)

Assessment Procedure: Assessment will be conducted during and at the end of the course to demonstrate to your instructor that you have the required knowledge and skills of the procedures necessary to manage a life-threatening situation prior to the arrival of medical aid.

This process will consist of – **Theory Assessment** completed either on line or workbook assessment requiring satisfactory completion of all questions. Students with identified Language, Literacy and Numeracy deficits will be offered an oral assessment if required.

Skills Competencies - demonstrate competency in all skills as detailed above conducted in off the job environment simulating work conditions whenever possible.

